



M A G I L L
S C H O O L

Phone: 8332 5762

Email: oshc@magillschool.net

www.magillschool.sa.edu.au

OSHC Vacation Care Program

Director: Matthew Holmes

Assistant Director: Monica Velea

Monday 8th July 2019 – Friday 19th July 2019

Monday to Friday: 7.30am – 6.00pm

Fee: \$50.00 per session – Child care subsidy may apply

All Vacation care bookings close on **Monday 17th June 2019**

No bookings will be taken after this date

Limited Spaces Available - Ensure booking forms are returned ASAP!

Due to trialling split days with incursions & excursions, the program will only be available on paper.

No bookings online for July holiday!

Sorry for any inconvenience!

Booking priority will be given to Magill School families

(any remaining available spaces will be allocated based on priority of access guidelines)

Endeavours will be made to accommodate all children who wish to attend, but this may not always be possible.



Fundraiser these holidays!

Help us fundraise!



Email: OSHC@magillschool.net (Preferred Method)

Contact: 08 8332 5762 (Outside 8:15 – 9:00am & 2:45 – 3:45pm)

During Vacation Care we ask you to email throughout the day if you have any questions.

Vac Care Enrolment:

Families using our service for the first time will need to complete and submit to the centre an enrolment form outlining emergency and medical details **before** care can be given. If you are requiring an enrolment form **or** need to **update your details** please head to School Stream:

<https://magillschool.myschoolstream.net/?style=embed> or,

your My Family Lounge website account: www.qkenhanced.com.au

Fee Procedure for Vacation Care Cancellations:

Once Vacation Care booking are received full fees will apply to any cancellations of booked care. Full session fees will apply if you cancel a booking unless the cancellation is a result of illness, OSHC will waive the cancellation fees on presentation of a medical certificate. It is highly recommended that you book early to avoid disappoint.

Child Care Subsidy:

The cost of care in Out of School Hours Care and Vacation Care varies according to each family's Child Care Subsidy (CCS), which is based on income. Contact the Department of Human Services (DHS) on 13 61 50 for further information.

Note: Mobile phones, iPods and computer gaming systems are not permitted at Vacation Care unless stated on the program.

If stated on the program, electronics can be brought to OSHC on the specific day delegated. This does not include mobile phones. All equipment brought to OSHC is the child and families own responsibility. OSHC will also have electronics available for children who do not bring electronics.

We Are Food Allergy Aware!

Please note we have children attending the program with severe allergies (nuts, eggs and dairy products) so we ask that you be mindful bringing foods containing and support us educating children on allergies. Our service follows a Healthy Eating Policy and we encourage families to provide lunch and snacks accordingly.

Remember!!!



REMEMBER: Hats, Drink bottles, Lunch Box, Uniform required on Excursions, marking your child as absent & we close at 6pm!

Slip



Slop



Slap



Seek



Slide



Protect yourself in five ways from skin cancer

Important information for Vacation families

Please read carefully as information is updated regularly

If you are using the OSHC service for the first time, or have not recently read the “Magill OSHC Parent Information”, Please obtain a copy from the Magill School website:

www.magillschool.sa.edu.au or you can obtain a copy from the online enrolment. Please check your details are correct on the enrolment for yourself and child/children. If you have not updated your details recently, please complete or check your current details **prior** to the commencement of Vacation Care.

Check list

- ✓ I understand I must sign my child/Children in 10 minutes prior to excursion leaving times.
- ✓ I understand that my child must wear a Magill School Uniform top and jumper on excursions.
- ✓ I understand I must provide my child with **a sun safe hat every day they attend – no caps.**
- ✓ I understand I must provide my child with **a morning snack, lunch, afternoon snack and drink bottle every day they attend. We do not supply breakfast during Vacation Care.**
- ✓ I understand it is preferable that children wear long sleeves and collars for all outdoor activities and enclosed shoes for safety.
- ✓ I understand I cannot send food for my child that will requires re-heating.
- ✓ I understand that once I give this booking form or make a booking to OSHC, full fees will apply to any cancellation of booked care without the provision of a medical certificate.

Sun Protection

SPF 30+ broad spectrum water-resistant sunscreen will be provided for all children (should your child require a specific type of sunscreen we ask the family provide this). It is preferable that children wear long sleeves and collars for all outdoor activities and enclosed shoes for safety. Children without a sun safe hat will be asked to play in an area protected from the sun (e.g. under shade, veranda or indoors). **Please note: Baseball caps or visors do not provide enough sun protection and therefore are not recommended.** Children are required to wear sun safe hats that protect their face, neck and ears.

A sun safe hat is:

- ✓ Legionnaire hat
- ✓ Bucket hat with a deep crown and brim size of at least 5cm (adults 6cm)
- ✓ Broad brimmed hat with a brim size of at least 6cm (adults 7.5cm)

Attendance Records

All children must be signed IN and OUT of the program with exact times of dropping off and collection. Please advise staff when you arrive and when you collect your child/children.

Please inform OSHC immediately when you know your child will not be attending on a “booked” day.

Collection of Children

For safety and security, children will only be released to authorised adults as named on the enrolment forms. Children must be signed out by their parent, or other authorised person, before they leave the Out of School Hours Care. **Children must be collected by 6.00pm.** If you are late because of an emergency situation, please notify OSHC as soon as possible on 8332 5762 so that appropriate arrangements can be made. Late fees apply after 6.00pm (**refer to Fee for Late Collection Policy**).

Food

Please note we have children attending the OSHC Vacation Care Program with severe nut allergies so we ask that you avoid bringing foods containing nuts. A packed recess, lunch, and afternoon snack must be brought every day. Please note: we **do not** provide breakfast. It is requested that you **do not send meals that staff need to cook or heat, including noodles**. Should your child have any specific dietary requirements please inform OSHC. Our service follows a Healthy Eating Policy and we encourage families to provide lunch and snacks accordingly.

Staffing Ratios at OSHC Vacation Care:

- On site - one staff member per 15 children.
- On excursion - one staff member per 8 children.
- Water excursion – one staff member to 5 children.
- At all times there will be a minimum of one staff member with an approved qualification per 30 children.

Medication

Please remember children who are not well should not attend the OSHC Program. Should you require Vacation Care staff to administer your child with any medications please inform us beforehand so that appropriate paperwork can be completed. **Medications must be correctly labelled and given to staff and are not to be kept in children's bags. No medication will be administered without the correct documentation updated annually.**

Excursions

Excursions book out quickly. To avoid disappointment get your booking in early. Pack your child a light bag for excursions as we may need to carry our bags with us, depending on the venue and its facilities. **Children are not to bring spending money on excursions.** We travel by Adelaide Star Buses. Excursions may be cancelled if the forecast temperature exceeds 35 degrees or if it is raining heavily (alternative activities will be provided). **Children must arrive for excursions 10 minutes prior to the departure time stated on the program, (we will not wait for late arrivals).** This allows staff time to talk to the whole group about:


- Safety issues
- Behaviour expectations
- Organise recess / lunches / drink bottles
- Toileting
- Apply sunscreen
- Arrange child groupings
- Allow time to answer any questions children may have about the excursion or venue

To ensure high visibility and safety of children attending excursions **children are required to wear Magill School Uniform tops and jumpers when away from the centre.** Uniform tops may be replaced with casual wear once we return back to OSHC. Remember to label all items to avoid them being lost. Children may wear their choice of bottoms and enclosed shoes.

Risk Assessments

Excursions will be organised in compliance with Departmental OSHC Standards and the National Quality Framework. Staff will complete a risk management assessment for all excursions and this will be available to parents at OSHC. A risk assessment for an excursion must identify and assess risks that the excursion may pose to the safety, health or wellbeing of any child participating in the excursion and specify how the identified risks will be managed and minimised. See staff for a copy of OSHC Vacation Care Program excursion and risk assessment policy



Monday 8 th July	Tuesday 9 th July	Wednesday 10 th July	Thursday 11 th July	Friday 12 th July
Incursion R-7 <i>60 children expected</i> Juke-Díscó! <p>Hop and bop with OSHC today as we hire a Jukebox!</p> <p>Do you have the moves to fight the grooves?</p> <p>Electronics from home welcome today, however it is <i>your responsibility</i>.</p> 	Excursion R-7 <i>60 children expected</i> Uniform top required <p>UNI SA Mawson Lakes</p> <p>Join the team at UNI SA on a fun filled educational adventure</p>  <p>Departing: 8:45 am Return: 2:15 pm</p>	Incursion R-7 <i>60 children expected</i> <p>The clock is ticking! You only have a minute. Can you guess what we are doing today?</p> <p>AND THE PRIZE GOES TO:</p> <p>MAGILL OSHC!</p> <p>Minute to win it!</p>  <p>Starts at 10am</p>	Excursion R-7 <i>60 children expected</i> Uniform top required Join us for a popular excursion to see  <p>Regal Theatre Toy story 4</p> <p>Departing: 9:45 am Return: 12:45 pm</p>	Incursion R-7 <i>60 children expected</i> <p>Autism SA Fundraiser</p> <p>To assist with our quality area 6 and awareness of</p>  <p>Lucky dips to purchase as fundraiser!</p>
Monday 15 th July	Tuesday 16 th July	Wednesday 17 th July	Thursday 18 th July	Friday 19 th July
Incursion R-7 <i>60 children expected</i> <p>Active education</p> <p>Sustainable foot prints</p>  <p>Helping the environment one foot print at a time.</p> <p>Pot painting and seedling planting</p> <p>12pm – 2pm</p>	Incursion R-7 <i>60 children expected</i> TRISKILLS <p>Climb on over, climb on in to Magill OSHC as Triskills makes a return!</p> <p>10am – 12 pm</p>  <p><i>move it. Learn it!</i></p>	Excursion R-2 <i>32 children expected</i> Uniform top required <p>Imagination Kids Play Café</p> <p>BE IMAGINATIVE AS YOUR SLIDE ON DOWN TO A PLAY CAFÉ!</p> <p>Depart: 11:15am Return: 2:45pm</p> <p>Incursion 3-7 <i>30 children expected</i> Paul's Cartooning Workshop</p> <p>The children are drawing from the get go and no previous artistic ability is necessary.</p> <p>9am-12pm</p>	Excursion 3-7 <i>32 children expected</i> Uniform top required <p>Bounce jump and climb your way to</p> <p>Latitude</p> <p>Departing: 10:15am Return: 12:45pm</p> <p>Incursion R-2 <i>45 children expected</i> WHEELIE KIDS</p> <p>Who is keen to have a Wheelie of a good time with Wheelie Kids!</p>  <p>1:30pm – 3pm</p>	Incursion R-7 <i>60 children expected</i> <p>DARTBALL & SNOOKERFEET</p> <p>Are you on target to shoot and score the most points in your team?</p> <p>Play Snooker with your feet and kick darts (soccer style) at the target!</p> <p>10am-1pm</p> 



Remember!!!

Extreme weather: Please note that in the event of extreme weather conditions, incursion /excursions may change or be cancelled. Other activities will be provided in this case.



MOBILE PHONES, IPODS AND COMPUTER GAMING SYSTEMS ARE NOT PERMITTED AT VACATION CARE UNLESS STATED ON PROGRAM. All personal belongings are your own risk.



We Are Food Allergy Aware!

Please note we have children attending the program with severe allergies (nuts, eggs and dairy products) so we ask that you be mindful bringing foods containing and support us educating children on allergies.

Our service follows a Healthy Eating Policy and we encourage families to provide lunch and snacks accordingly.

Every day you attend bring:

- Hat
- Drink bottle
- Lunch and snacks
- Dress sun smart

NO BREAKFAST SUPPLIED DURING VAC CARE

REMEMBER: Hats, Drink bottles, Lunch Box, Uniform required on Excursions, marking your child as absent & we close at 6pm!



Protect yourself in five ways from skin cancer



OSHC Snapshot Book!

I liked the slide – Eliza
(Radical Obstacle 15/4/19)

Relaxing under the slide – Isabelle G
(Morialta Nature Playground 16/4/2019)

I found eggs in the hunt – Owen
(Easter Craft 18/4/2019)

It was my first time using solar panels – Aidan S (Solar Power Cars 29/4/2019)

I liked hide and seek in the dark!
– Sienna (YMCA 24/4/2019)



July 2019 OSHC VACATION CARE BOOKING SHEET

Child / Children's surname: _____

Child / Children's name: 1. _____

2. _____

3. _____

Number of Children	Date	Program activity	Parent initial
	Monday 08/7/2019	Incursion: R-7/Jukebox and game day	
	Tuesday 09/7/2019	Excursion: R-7/UNI SA Mawson Lakes Travelling by Adelaide Star Busses to Mawson Lakes Blvd, Mawson Lakes SA 5095	
	Wednesday 10/7/2019	Incursion: R-7/Minute to win it – in house incursion	
	Thursday 11/7/2019	Excursion: R-7/ Regal Cinema to see Dumbo Travelling by Adelaide Star Busses to 275 Kensington Rd, Kensington Park SA 5068	
	Friday 12/7/2019	Incursion: R-7/Autism SA Fundraiser	
	Monday 15/7/2019	Incursion: R-7/Active Education – Sustainable prints	
	Tuesday 16/7/2019	Incursion: R-7/Triskills	
	Wednesday 17/7/2019	Excursion: R-2/ Imagination Play Café Travelling by Adelaide Star Busses to 5/264 Richmond Rd, Marleston SA 5033	Split Day
		Incursion: 3-7/Cartooning workshop	Split Day
	Thursday 18/7/2019	Excursion: 3-7/Latitude Travelling by Adelaide Star Busses to 13-15 Fosters Rd, Greenacres SA 5086	Split Day
		Incursion: R-2/Wheelie Kids	Split Day
	Friday 19/7/2019	Incursion: R-7/Dartball & snookerfeet	

I as the parent / guardian, agree to abide by the instructions given in regard to the parent information, as outlined on the Magill School OSHC Vacation Care program. I give permission for my child/children to attend incursions and excursions as I have nominated on this booking sheet.

- ✓ I understand that by enrolling with Magill OSHC I will comply with all policies and procedures.
- ✓ I understand I **must** sign my child/children in **10 minutes prior** to excursion leaving times.
- ✓ I understand that my child must wear a Magill School Uniform top and jumper on excursions.
- ✓ I understand I must provide my child/children with a **sun safe hat every day they attend – no caps.**
- ✓ I understand I must provide my child/children with a **morning snack, lunch, afternoon snack and drink bottle everyday they attend. We do not supply breakfast during vacation care.**
- ✓ I understand I cannot send food for my child that will require re-heating.
- ✓ I understand that once I give this booking form to OSHC, full fees will apply to any cancellation of booked care without the provision of a medical certificate.

Parent / Guardian signature: _____

Date: _____ Contact no: _____

Email: _____

Office Use Waitlist dates:

Date Received: _____

Staff Name: _____

Parent/Child Feedback:
